



SUSANA MARTINEZ, GOVERNOR

CATHERINE D. TORRES, M.D., CABINET SECRETARY

Date: January 31, 2012

To: Jon Hellebust, Director
Provider: Los Lunas Community Program, NMDOH
Address: 445 Camino Del Ray SW, Suite A
State/Zip: Los Lunas, New Mexico 87301
E-mail Address: Jon.Hellebust@state.nm.us

Region: Metro
Verification Survey: December 1, 2011 – January 25, 2012
Program Surveyed: Developmental Disabilities Waiver

Service Surveyed: Community Living (Supported Living, Independent Living & Family Living) & Community Inclusion (Adult Habilitation, Community Access & Supported Employment)

Survey Type: Verification for the Internal Review Committee
Team Leader: Scott Good, MRC, CRC, Deputy Chief, Division of Health Improvement/Quality Management Bureau

Dear Mr. Hellebust.:

The Division of Health Improvement Quality Management Bureau has completed a Plan of Correction Verification survey of the services identified above. The purpose of the survey was to determine compliance with your Directed Plan of Correction submitted to the Internal Review Committee (IRC). The Division of Health Improvement, Quality Management Bureau has determined your agency is in:

Compliance with all Conditions in the Directed Plan of Correction.

This determination is based on your agency's successful implementation of your Directed Plan of Correction The Report of Findings, which will be shared with the Internal Review Committee will give evidence of compliance and set forth recommendations to further improve your on-going quality assurance plan. You will be contacted by the Internal Review Committee for any further instructions as it pertains to the DPOC.

Please call the Team Leader at 505-453-2821, if you have questions about the verification survey. Thank you for your cooperation and for the work you perform.

Sincerely,

Scott Good, MRC, CRC

Team Lead/Deputy Bureau Chief
Division of Health Improvement
Quality Management Bureau



"Assuring safety and quality of care in New Mexico's health facilities and community-based programs."

Division of Health Improvement – Quality Management Bureau

Quality Management Bureau • 5301 Central Ave. NE Suite 400 • Albuquerque, New Mexico 87108
(505) 222-8623 • FAX: (505) 222-8661 • <http://dhi.health.state.nm.us>

QMB Report of Findings – Los Lunas Community Program - Metro Region – 12/1/11-1/25/12

Survey Report #: Q.12.02.D1977.METRO.001.IRC/VER.02

Survey Process Employed:

Entrance Conference Date: December 1, 2011

Present: **Agency Name**
Angie Brooks, Program Director

DOH/DHI/QMB
Scott Good, MRC, CRC, Team Lead/QMB Deputy Chief

Administrative Locations Visited Number: 2 (445 Camino Del Ray Los Lunas, NM & Cottage 4 on the Los Lunas, NM campus)

Interviews Conducted: Interviews were conducted with various Administrative, Supervisory and Direct Line Staff in order to complete this survey.

Administrative Files Reviewed

- Billing Records
- Medical Records
- Incident Management Records
- Personnel Files
- Training Records
- Agency Policy and Procedures
- Caregiver Criminal History Screening Records
- Employee Abuse Registry
- Human Rights Notes and/or Meeting Minutes
- Quality Assurance / Improvement Plan

CC: Distribution List: DOH - Division of Health Improvement
DOH - Developmental Disabilities Supports Division
DOH - Office of Internal Audit
HSD - Medical Assistance Division