



Date: September 28, 2011

To: Denise Anderson, Senior Service Coordinator
Provider: Active Solutions, Incorporated
Address: 2000 E. Lohman Bldg. A-2
State/Zip: Las Cruces, New Mexico 88001

E-mail Address: deniseanderson@activesolutionsinc.com

CC: Todd Johnson, Chairman of the Board of Directors
Address: 6600 Paddington Court NE
State/Zip: Albuquerque, New Mexico 87111
Board Chair
E-Mail Address: toddjohnson@activesolutionsinc.com

Region: Southwest
Routine Survey: June 20 – 23, 2011
Verification Survey: September 27, 2011
Program Surveyed: Developmental Disabilities Waiver
Service Surveyed: Community Living (Family Living & Independent Living) & Community Inclusion (Adult Habilitation & Community Access)

Survey Type: Verification
Team Leader: Valerie V. Valdez, MS, Healthcare Program Manager, Division of Health Improvement/Quality Management Bureau
Team Members: MariaElena Chavez, BSW, Healthcare Surveyor, Division of Health Improvement/Quality Management Bureau

Dear Ms. Anderson;

The Division of Health Improvement Quality Management Bureau has completed a Plan of Correction Verification Survey of the services identified above. The purpose of the survey was to determine compliance with your Plan of Correction submitted to DHI/DDSD regarding the Routine Survey on **June 20 – 23, 2011**.

There were no deficiencies noted. The Routine Survey and subsequent Plan of Correction process is now complete.

To maintain ongoing compliance with Standards and regulations, continue to use the Quality Assurance processes described in your Plan of Correction. Again, all verification survey results will be shared with the Internal Review Committee.

Please call the Plan of Correction Coordinator at 505-222-8647 if you have questions about the Report of Findings or Plan of Correction. Thank you for your cooperation and for the work you perform.



DIVISION OF HEALTH IMPROVEMENT • QUALITY MANAGEMENT BUREAU
5301 Central Avenue NE, Suite 400 • Albuquerque, New Mexico • 87108
(505) 222-8623 • FAX: (505) 222-8661 • <http://www.dhi.health.state.nm.us>

QMB Report of Findings – Active Solutions Incorporated - Southwest Region – September 27, 2011

Sincerely,

Valerie V. Valdez, M.S.

Valerie V. Valdez, MS
Team Lead/Healthcare Program Manager
Division of Health Improvement
Quality Management Bureau

Survey Process Employed:

Entrance Conference Date: September 27, 2011

Present: **Active Solutions Incorporated**
Denise Anderson, Senior Service Coordinator

DOH/DHI/QMB
Valerie V. Valdez, MS, Team Lead/Healthcare Program Manager
MariaElena Chavez, BSW, Healthcare Surveyor

Exit Conference Date: September 27, 2011

Present: **Active Solutions Incorporated**
Denise Anderson, Senior Service Coordinator

DOH/DHI/QMB
Valerie V. Valdez, MS, Team Lead/Healthcare Program Manager
MariaElena Chavez, BSW, Healthcare Surveyor

Administrative Locations Visited Number: 1

Total Sample Size Number: 11
0 - *Jackson* Class Members
11 - Non-*Jackson* Class Members
7 - Family Living
3 - Independent Living
4 - Adult Habilitation
5 - Community Access

Person Served Records Reviewed Number: 11

Direct Service Professionals Record Review Number: 39

Service Coordinator Record Review Number: 2

Administrative Files Reviewed

- Billing Records
- Medical Records
- Personnel Files
- Training Records
- Agency Policy and Procedure
- Caregiver Criminal History Screening Records
- Employee Abuse Registry
- Human Rights Notes and/or Meeting Minutes

CC: Distribution List: DOH - Division of Health Improvement
DOH - Developmental Disabilities Supports Division
DOH - Office of Internal Audit
HSD - Medical Assistance Division