Dear Ms. Anderson;

The Division of Health Improvement Quality Management Bureau has completed a Plan of Correction Verification Survey of the services identified above. The purpose of the survey was to determine compliance with your Plan of Correction submitted to DHI/DDSD regarding the Routine Survey on June 20 – 23, 2011.

There were no deficiencies noted. The Routine Survey and subsequent Plan of Correction process is now complete.

To maintain ongoing compliance with Standards and regulations, continue to use the Quality Assurance processes described in your Plan of Correction. Again, all verification survey results will be shared with the Internal Review Committee.

Please call the Plan of Correction Coordinator at 505-222-8647 if you have questions about the Report of Findings or Plan of Correction. Thank you for your cooperation and for the work you perform.
Sincerely,

Valerie V. Valdez, M.S.

Valerie V. Valdez, MS
Team Lead/Healthcare Program Manager
Division of Health Improvement
Quality Management Bureau
Survey Process Employed:

Entrance Conference Date: September 27, 2011

Present:

**Active Solutions Incorporated**
Denise Anderson, Senior Service Coordinator

**DOH/DHI/QMB**
Valerie V. Valdez, MS, Team Lead/Healthcare Program Manager
MariaElena Chavez, BSW, Healthcare Surveyor

Exit Conference Date: September 27, 2011

Present:

**Active Solutions Incorporated**
Denise Anderson, Senior Service Coordinator

**DOH/DHI/QMB**
Valerie V. Valdez, MS, Team Lead/Healthcare Program Manager
MariaElena Chavez, BSW, Healthcare Surveyor

Administrative Locations Visited
Number: 1

Total Sample Size
Number: 11
0 - Jackson Class Members
11 - Non-Jackson Class Members
7 - Family Living
3 - Independent Living
4 - Adult Habilitation
5 - Community Access

Person Served Records Reviewed
Number: 11

Direct Service Professionals Record Review
Number: 39

Service Coordinator Record Review
Number: 2

Administrative Files Reviewed
- Billing Records
- Medical Records
- Personnel Files
- Training Records
- Agency Policy and Procedure
- Caregiver Criminal History Screening Records
- Employee Abuse Registry
- Human Rights Notes and/or Meeting Minutes

CC: Distribution List:
DOH - Division of Health Improvement
DOH - Developmental Disabilities Supports Division
DOH - Office of Internal Audit
HSD - Medical Assistance Division