AMENDMENT #01

THE STATE OF NEW MEXICO
DEPARTMENT OF HEALTH
ADMINISTRATIVE SERVICES DIVISION/GENERAL ACCOUNTING BUREAU

REQUEST FOR PROPOSALS (RFP)

AUDIT SERVICES

RFP# 00-66500-21-02152021

Issue Date:
Friday February 26, 2021

Proposal Due Date:
Monday March 22, 2021
This Amendment No. One (01) serves to modify the following section on the specified pages of the RFP:

Section: Page 4, Title 1, Section D; PROCUREMENT MANAGER

- PROCUREMENT MANAGER is hereby amended to the following:
The agency has designated a Procurement Manager who is responsible for the conduct of this procurement whose name, address, and telephone number are listed below:
  Name: Hieu Cruz
  Address: 1190 South St. Francis Dr., Ste. N-3212
          Santa Fe, New Mexico, 87505
  E-mail: Hieu.Cruz@state.nm.us

Section: Page 5, Title 1, Section E; DEFINITION OF TERMINOLOGY

- DEFINITION OF TERMINOLOGY is hereby amended to the following:
  “CFO” means the Chief Financial Officer of The New Mexico Department of Health.

Section: Page 35, APPENDIX A; ACKNOWLEDGEMENT OF RECEIPT FORM

- ACKNOWLEDGEMENT OF RECEIPT FORM is hereby amended to the following:
The acknowledgement of receipt should be signed and returned to the Procurement Manager at the address below no later than 12pm MST/MDT on March 8, 2021 Only potential Offerors who elect to return this form completed with the intention of submitting a proposal will receive copies of all Offeror written questions and the Agency’s written responses to those questions as well as RFP amendments if any are issued.

  Hieu Cruz, Procurement Manager
  Audit Services RFP #00-66500-21-02152021
  Department of Health
  1100 St. Francis Dr. N3215
  Santa Fe, NM 87505
  E-MAIL: HIEU.CRUCZ@STATE.NM.US

Section: Page 46, APPENDIX H; ORGANIZATIONAL REFERENCE QUESTIONNAIRE

- ORGANIZATIONAL REFERENCE QUESTIONNAIRE is hereby amended to the following:
  Offeror is required to send the following reference form to each business reference listed. The business reference, in turn, is requested to submit the Reference Form directly to: HIEU CRUZ at hieu.cruz@state.nm.us by March 15, 2021 by 5pm MST for inclusion in the evaluation process. The form and information provided will become a part of the submitted proposal. Business references provided may be contacted for validation of content provided therein.

Section: Page 47, APPENDIX H; ORGANIZATIONAL REFERENCE QUESTIONNAIRE FOR:

- ORGANIZATIONAL REFERENCE QUESTIONNAIRE is hereby amended to the following:
  This form is being submitted to your company for completion as a business reference for the company listed above. This form is to be returned to the State of New Mexico, HIEU CRUZ via e-mail at:
  Name: Hieu Cruz, Procurement Manager
  Address: 1190 St. Francis Drive
          Santa Fe, NM 87505
  Email: Hieu.Cruz@state.nm.us
no later than **MARCH 15, 2021** at 5pm MST and **MUST NOT** be returned to the company requesting the reference.

*All other terms remain the same.*