

**Response to Written Questions**  
**Community Data Support Activities Related to Public Health**  
**RFP # PHD-CDS-FY21**

#	Question	Response
1	<p>Given the paragraph below.... Could you please confirm that this RFP is only open to 501(c)(3) entities?</p> <p>Offerors must be a New Mexico non-profit community-based entity with 501(c)(3) tax exempt status with ten (10) years working with public data, community capacity building and public health priorities in New Mexico and must describe the following: .....</p>	<p>As stated on pages 20 and 22, the Offeror must be a New Mexico non-profit community-based with 501(c)(3) tax exempt status.</p>
2	<p>1. Has there ever been a Community Data Support engagement for Activities Related to Public Health completed in the past?</p> <p>2. if so, when? If so, Is a copy of that report available?</p>	<p>1. Unsure about past RFPs regarding Community Data Support engagement for Activities Related to Public Health from other Divisions, Bureaus, etc. within the Department of Health. This is a new RFP distributed from the Population and Community Health Bureau.</p> <p>2. N/A</p>
3	<p>1. Has the Department of Public Health identified Community Based Organizations and Agencies to whom to provide technical assistance and include in the Comprehensive Health Assessment?</p> <p>2. Is that list available or can the number of agencies be provided?</p>	<p>1. No</p> <p>2. N/A</p>
4	<p>Is there a budget for this project?</p>	<p>Yes</p>
5	<p>Section V B.6: Is there a budget range or maximum amount available associated with this RFP?</p>	<p>Yes</p>
6	<p>Section IV A: One of the responsibilities detailed in the Scope of Work states that the organization that is awarded the contract must "Develop and maintain a collection of datasets, maps, interactive tools, narratives and documents...." Given that many of the deliverables of this contract will survive (and require maintenance) beyond the end of this contract, what is the plan for the maintenance aspects of the Scope of Work beyond June 30, 2021?</p>	<p>The plan is unknown. Any maintenance after June 30, 2021 is the responsibility of the Offeror, not the State of New Mexico.</p>

7	Is there a page limit for the full proposal?	See V.B. EVALUATION FACTORS, pages 22-23, on sections with page limits.
8	[Page 18, C.1.E. & F.] If we are in agreement with the Contract Terms and Conditions (from Section II.C.15) and do not have additional terms and conditions, what documentation would you like in response to Technical Proposal items C.1.E and F (page 18)?	During this period NMDOH wants to know if you the offeror agree to these terms and conditions. During contractual negotiations agency and awardee will finalize Terms and Conditions.
9	[Page 18, C.1.] Technical Binder 1 calls for financial information to be included; if we do not have confidential information, what information should we include for item C.1.G.3?	Offeror shall include their financial statements from the past 3 years that should include 10K and/or the D&B report if applicable. This information will show offeror financial stability.
10	[Page 18, C.1.G.4.] NM Business Preference--our form is from a 2019 submission. Can we use this form, or do we need a new one?	This must be a New Mexico Residence Certificate issued by New Mexico Taxation & Revenue Department, previous current certificates are accepted.
11	[Page 18, C.1.] Cost Proposal (Binder 2) – Can you confirm that the only item in Binder 2 is the completed Cost Response Form and all other items are in Binder 1?	Yes, all related cost responses shall be place in Binder 2.