



## Presentation of the Mi Via Self-Directed Waiver Standards and Services

Beginning August 2015, the Department of Health/Developmental Disabilities Supports Division (DOH/DDSD) will conduct presentations of the Mi Via Self Directed Waiver Services Standards for purposes of general information and to go over revisions to the current Standards in response to new rules from the Center for Medicare and Medicaid Services (CMS).

In an effort to accommodate availability for attendance, there will be two presentations offered; one in the morning and the other in the afternoon. Presentations will be held in Gallup, Farmington, Taos, Santa Fe, Roswell, Las Cruces, and Albuquerque. These presentations are open to all Mi Via participants/families/guardians, Employers of Record (EOR), vendors, employees, stakeholders, and other interested parties.

Please be advised that there will be seating limitations, seating is on a first come first served basis. Additional sessions may be scheduled as needed. A copy of the presentation will be posted to the Mi Via website, [www.mivianm.org](http://www.mivianm.org) in August, 2015.

Presentations dates, times, and locations are below:

### Northwest Region (Gallup and Farmington)

August 17<sup>th</sup> in Gallup for 9:30am - 12pm and 1pm - 3:30pm  
Lighthouse Church  
2045 Westview St.  
Gallup, NM 87301

August 18<sup>th</sup> in Farmington for 9am -11:30am and 1pm -3:30pm  
DDSD/PHD Office  
355 South Miller  
Farmington, NM 87401

### Northeast Region (Taos and Santa Fe)

August 26<sup>th</sup> in Taos for 9:30am - 12pm and 1:30pm - 3:30pm  
Kit Carson Electric Conference Room  
118 Cruz Alta,  
Taos, NM 87571

September 28<sup>th</sup> in Santa Fe for 9:30am -12pm and 1pm -3:30pm  
SPO Auditorium,  
2600 Cerrillos Rd  
Santa Fe, NM 87505

### Southeast Region (Roswell)

September 14<sup>th</sup> in Roswell for 9:30 - 12pm and 1pm - 3:30pm  
NM DOT Training Academy  
132 Earl Cummings Loop  
Roswell, NM 88203

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### Southwest Region (Las Cruces)

September 15<sup>th</sup> in Las Cruces for 9am -11:30am and 1pm - 3:30pm  
Branigan library  
200 E. Picacho Ave  
Las Cruces, NM 88001

### Metro Region (Albuquerque)

September 29<sup>th</sup> in Albuquerque 9am -11:30am and 1pm - 3:30pm  
DDSD/Metro Conference Room  
5301 Central NE Suite 1700  
Albuquerque, NM 87108

## Mi Via

Contact Information:

**Phone:** 1-866-916-0310

8:00 am to 5:00 pm Mon. - Fri.

**Toll-free Fax:** 1-866-302-6787

**E-mail:** [mi.via@xerox.com](mailto:mi.via@xerox.com)

**Web:** <http://www.MiViaNM.org>

### Physical Address:

1720-A Randolph Rd SE  
Albuquerque, NM 87106

If you would like to sign up for training to use **FOCoSonline** to review/approve timesheets and check your budget, call  
Mi Via at  
1-866-916-0310

### Note:

The Mi Via Advisory Committee works with the State to share information and help with communication among all Mi Via Participants.

Qualis Health is the Third Party Assessor (TPA) for Mi Via. They are responsible for reviewing and approving the Service and Support Plans (SSP).

## Mi Via Waiver Advisory Committee Meeting

The next Mi Via Advisory Committee Meeting will be held on Thursday, October 22, 2015 1pm-4pm in Albuquerque, New Mexico at the Department of Health/Developmental Disabilities Office at 5301 Central NE Suite 203, Albuquerque NM 87108. If you would like to call in for the meeting please call 1-712-432-0360 pass code 742089#

## FOCoSonline Browser Support

Currently, FOCoS Innovations does not restrict access to **FOCoSonline** for any browser or browser version. However, using out-of-date browsers can pose security risks. FOCoS has aligned its practices with Web Browser Vendors and only supports the two most current versions of Firefox, Internet Explorer, Chrome, and Safari. As of July 6, 2015, if you are not using a current browser version, you will begin receiving a "Warning" message when you log into **FOCoSonline**. Beginning August 5, 2015, if you are not using a current browser version, you will not be able to successfully log into **FOCoSonline** until you upgrade your browser. At this time **FOCoSonline** is not compatible with phones or tablets so trying to access **FOCoSonline** on your phone or tablet may yield unexpected or undesired results.

FOCoS encourages you to immediately check your browser version and verify you are using the most up-to-date browser version available. If you are not sure what browser version you are using, you can go to the following website: <http://www.whatismybrowser.com>. This website will display the browser version and will provide a link for you to download the most recent version.

## FOCoSonline Training

You can now take the **FOCoSonline** training on your own, at any time, from the Mi Via website home page at <http://training.focosonline.com>. A list of frequently asked questions and a training manual is also included.

If you are an employer, please take the Employer training Parts I & II. If you are an employee, you only need to take the Employee training.

Please complete the quiz at the end of the training to help you review the information. Once the training is completed, you will be directed to the **FOCoSonline** Account Authorization form. You will need to complete this in order to login to **FOCoSonline**.

Please note, for employees, your Employer must also have access to **FOCoSonline** so they can approve your timesheet.

## Dates to Remember in September

# September 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
August 30	August 31	1	2	3	4 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</i>	5 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 9/18/15 payment; new pay period begins</i>
6	7 <i>Xerox and State Offices Closed</i>	8	9	10	11 <i>Vendor Checks Received or Deposited</i>	12 <i>Deadline to submit PRFs for 9/25/15 payment</i>
13	14	15	16	17	18 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	19 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 10/2/15 payment; new pay period begins</i>
20	21	22	23	24 <i>Spending Reports Mailed to EORs</i>	25 <i>Vendor Checks Received or Deposited</i>	26 <i>Deadline to submit PRFs for 10/9/15 payment</i>
27	28	29	30	October 1	October 2 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period</i>	October 3 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 10/16/15 payment; new pay period begins</i>

# Mi Via Circle of Support

Agency Name	Contact Name	Phone	E-mail	Region(s)
AAA Participant Direction	Dave Murley	505-508-5524 or 505-450-5974	<a href="mailto:aaapd4@gmail.com">aaapd4@gmail.com</a>	All of New Mexico
CNRAG, Inc. (Care Network Resource Assistance Group)	Gale Idstein	575-650-0053	<a href="mailto:gidstein@cnragusa.com">gidstein@cnragusa.com</a>	Metro, SE and SW
Consumer Direct Personal Care (CDPC)	Sandra Woodward Jacob Patterson	1-866-786-4999	<a href="mailto:sandraw@consumerdirectonline.net">sandraw@consumerdirectonline.net</a> <a href="mailto:jacobp@consumerdirectonline.net">jacobp@consumerdirectonline.net</a>	All of New Mexico
Los Amigos, LLC	Sergio Garcia	1-888-843-2621	<a href="mailto:Sergio@losamigosbs.com">Sergio@losamigosbs.com</a>	Metro and NE
Self-Directed Choices	Janeth Montoya	505-508-1663 or 505-414-5580	<a href="mailto:janeth@sdchoices.com">janeth@sdchoices.com</a>	All of New Mexico
UNM Center for Development and Disability (CDD)	Vonnie Sachse	505-272-4631	<a href="mailto:vsachse@salud.unm.edu">vsachse@salud.unm.edu</a>	All of New Mexico
Visions Case Management	Charles Clayton	575-779-7419 or 1-888-588-9152	<a href="mailto:Charles@visionsnm.com">Charles@visionsnm.com</a>	NE
<b>Human Services Department / Medical Assistance Division – Exempt Services and Program Bureau</b> PO Box 2348, Santa Fe, NM 87504-2348, Toll-free Phone: 1-888-997-2583, Fax: 505-827-7277 Manages the FMA/Xerox contract and the TPA/Qualis contract				
<b>Melanie Buenviaje</b>	<b>Mi Via Unit Staff Manager</b> Functions: Mi Via Waiver oversight, Xerox Issues	505-827-3176	<a href="mailto:Melanie.buenviaje@state.nm.us">Melanie.buenviaje@state.nm.us</a>	
<b>Christine Baca</b>	<b>Mi Via Unit Contract Manager</b> Functions: Mi Via Waiver oversight, Xerox Issues	505-476-7254	<a href="mailto:ChristineL.Baca@state.nm.us">ChristineL.Baca@state.nm.us</a>	
<b>Justina Vigil</b>	<b>Mi Via Participant Issues Resolution &amp; Eligibility</b> Functions: Qualis Issues, Allocation Issues, HSD/ISD Issues	505-476-7255	<a href="mailto:JustinaJ.Vigil@state.nm.us">JustinaJ.Vigil@state.nm.us</a>	
<b>Department of Health / Developmental Disabilities Supports Division</b> 5301 Central NE, Suite 203, Albuquerque, NM 87108. Phone: 1-800-283-5548 Operates the Mi Via Program for Developmental Disability (DD) and Medically Fragile (MF) Populations Oversees consultant agency contracts				
<b>Christine Wester</b>	Functions: Consultant Agency oversight, LRI Approvals, Consultant Oversight and Issues, Fair Hearings	505-841-5510	<a href="mailto:christine.wester@state.nm.us">christine.wester@state.nm.us</a> Fax: 505-841-6523	
<b>Iris Clevenger</b>	Functions: Waiver Change Forms (Medically Fragile), Consultant Agency Change Forms (Medically Fragile), Allocation Issues (Medically Fragile)	505-841-2913	<a href="mailto:iris.clevenger@state.nm.us">iris.clevenger@state.nm.us</a> Fax: 505-841-2987	
<b>Regina Lewis</b>	Functions: Environmental Modifications (E-mods), Allocation Issues, Fair Hearings, Consultant Oversight/Issues, Participant Issues, LRI Coordination	505-841-5519	<a href="mailto:regina.lewis@state.nm.us">regina.lewis@state.nm.us</a> Fax: 505-841-6523	
<b>Qualis Health</b> PO Box 20910, Albuquerque, NM 87154-0190 Phone: 1-866-962-2180				