Presentation of the Mi Via Self-Directed Waiver Standards and Services

Beginning August 2015, the Department of Health/Developmental Disabilities Supports Division (DOH/DDSD) will conduct presentations of the Mi Via Self Directed Waiver Services Standards for purposes of general information and to go over revisions to the current Standards in response to new rules from the Center for Medicare and Medicaid Services (CMS).

In an effort to accommodate availability for attendance, there will be two presentations offered; one in the morning and the other in the afternoon. Presentations will be held in Gallup, Farmington, Taos, Santa Fe, Roswell, Las Cruces, and Albuquerque. These presentations are open to all Mi Via participants/families/guardians, Employers of Record (EOR), vendors, employees, stakeholders, and other interested parties.

Please be advised that there will be seating limitations, seating is on a first come first served basis. Additional sessions may be scheduled as needed. A copy of the presentation will be posted to the Mi Via website, [www.mivianm.org](http://www.mivianm.org) in August, 2015.

Presentations dates, times, and locations are below:

**Northwest Region (Gallup and Farmington)**

- **August 17th** in Gallup for 9:30am -12pm and 1pm - 3:30pm
  - Lighthouse Church
  - 2045 Westview St.
  - Gallup, NM 87301

- **August 18th** in Farmington for 9am -11:30am and 1pm - 3:30pm
  - DDSD/PHD Office
  - 355 South Miller
  - Farmington, NM 87401

**Northeast Region (Taos and Santa Fe)**

- **August 26th** in Taos for 9:30am - 12pm and 1:30pm - 3:30pm
  - Kit Carson Electric Conference Room
  - 118 Cruz Alta, Taos, NM 87571

- **September 28th** in Santa Fe for 9:30am -12pm and 1pm - 3:30pm
  - SPO Auditorium, 2600 Cerrillos Rd
  - Santa Fe, NM 87505

**Southeast Region (Roswell)**

- **September 14th** in Roswell for 9:30 - 12pm and 1pm - 3:30pm
  - NM DOT Training Academy
  - 132 Earl Cummings Loop
  - Roswell, NM 88203

**Southwest Region (Las Cruces)**

- **September 15th** in Las Cruces for 9am -11:30am and 1pm - 3:30pm
  - Branigan library
  - 200 E. Picacho Ave
  - Las Cruces, NM 88001

**Metro Region (Albuquerque)**

- **September 29th** in Albuquerque
  - 9am -11:30am and 1pm - 3:30pm
  - DDSD/Metro Conference Room
  - 5301 Central NE Suite 1700
  - Albuquerque, NM 87108
Respite Services

We have recently received questions regarding respite services and the appropriate use of this service. Below is a detailed description of this service:

**Respite Services:** Respite is a flexible family support service that provides support to the participant and gives the primary unpaid caregiver time away from his/her duties. Respite services are furnished on a short term basis and can be provided in the participant’s home, the provider’s home, in a community setting of the family’s choice (e.g., community center, swimming pool and park), or at a center in which other individuals are provided care. Respite services may be provided by eligible individual respite providers; licensed registered (RN) or practical nurses (LPN); or respite provider agencies.

**Scope of Services:** Respite services include, but are not limited to the following:

1. Assist with routine activities of daily living (e.g. bathing, toileting, preparing or assisting with meal preparation and eating);
2. Enhance self-help skills, leisure time skills and community and social awareness;
3. Provide opportunities for leisure, play and other recreational activities;
4. Provide opportunities for community and neighborhood integration and involvement;
5. Provide opportunities for the participant to make his/her own choices with regards to daily activities.
6. Respite services do not include the cost of room and board;
7. Cannot be used for purposes of day-care; and
8. Cannot be provided to school age children during school hours.

If you as a Mi Via Employer of Record (EOR) and/or Participant have questions about this service or any Mi Via service, please contact your Consultant for further guidance.

**FOCoSonline Browser Support**

Currently, FOCoS Innovations does not restrict access to FOCoSonline for any browser or browser version. However, using out-of-date browsers can pose security risks. FOCoS has aligned its practices with Web Browser Vendors and only supports the two most current versions of Firefox, Internet Explorer, Chrome, and Safari. As of July 6, 2015, if you are not using a current browser version, you will begin receiving a “Warning” message when you log into FOCoSonline. Beginning August 5, 2015, if you are not using a current browser version, you will not be able to successfully log into FOCoSonline until you upgrade your browser. At this time FOCoSonline is not compatible with phones or tablets so trying to access FOCoSonline on your phone or tablet may yield unexpected or undesired results.

FOCoS encourages you to immediately check your browser version and verify you are using the most up-to-date browser version available. If you are not sure what browser version you are using, you can go to the following website: [http://www.whatismybrowser.com](http://www.whatismybrowser.com). This website will display the browser version and will provide a link for you to download the most recent version.
Dates to Remember in July

<table>
<thead>
<tr>
<th>Sun</th>
<th>Mon</th>
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<tbody>
<tr>
<td>June 28</td>
<td>June 29</td>
<td>June 30</td>
<td>1</td>
<td>2</td>
<td>3 <strong>Xerox and State Offices Closed</strong></td>
<td>4 <strong>Deadline to submit PRFs for 7/17/15 payment</strong></td>
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<td>5</td>
<td>6 <strong>Vendor Checks Received or Deposited</strong></td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10 <strong>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</strong></td>
<td>11 <strong>Deadline to submit timesheets, Mileage &amp; PRFs for 7/24/15 payment; new pay period begins</strong></td>
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<td>12</td>
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<td>15</td>
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<td>17 <strong>Vendor Checks Received or Deposited</strong></td>
<td>18 <strong>Deadline to submit PRFs for 7/31/15 payment</strong></td>
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<td>19</td>
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<td>21</td>
<td>22</td>
<td>23</td>
<td>24 <strong>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</strong></td>
<td>25 <strong>Deadline to submit timesheets, Mileage &amp; PRFs for 8/7/15 payment; new pay period begins</strong></td>
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<td>26</td>
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<td>28</td>
<td>29</td>
<td>30 <strong>Spending Reports Mailed to EORs</strong></td>
<td>31 <strong>Vendor Checks Received or Deposited</strong></td>
<td>August 1 <strong>Deadline to submit PRFs for 8/14/15 payment</strong></td>
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# Mi Via Circle of Support

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Contact Name</th>
<th>Phone</th>
<th>E-mail</th>
<th>Region(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA Participant Direction</td>
<td>Dave Murley</td>
<td>505-508-5524</td>
<td><a href="mailto:aaapd4@gmail.com">aaapd4@gmail.com</a></td>
<td>All of New Mexico</td>
</tr>
<tr>
<td>CNRAG, Inc. (Care Network Resource Assistance Group)</td>
<td>Gale Idstein</td>
<td>575-650-0053</td>
<td><a href="mailto:gidstein@cnragusa.com">gidstein@cnragusa.com</a></td>
<td>Metro, SE and SW</td>
</tr>
<tr>
<td>Consumer Direct Personal Care (CDPC)</td>
<td>Sandra Woodward</td>
<td>1-866-786-4999</td>
<td><a href="mailto:sandraw@consumerdirectonline.net">sandraw@consumerdirectonline.net</a></td>
<td>All of New Mexico</td>
</tr>
<tr>
<td></td>
<td>Jacob Patterson</td>
<td></td>
<td><a href="mailto:jacobp@consumerdirectonline.net">jacobp@consumerdirectonline.net</a></td>
<td></td>
</tr>
<tr>
<td>Los Amigos, LLC</td>
<td>Sergio Garcia</td>
<td>1-888-843-2621</td>
<td><a href="mailto:Sergio@losamigosbs.com">Sergio@losamigosbs.com</a></td>
<td>Metro and NE</td>
</tr>
<tr>
<td>Self-Directed Choices</td>
<td>Janeth Montoya</td>
<td>505-508-1663 or 505-414-5580</td>
<td><a href="mailto:janeth@sdchoices.com">janeth@sdchoices.com</a></td>
<td>All of New Mexico</td>
</tr>
<tr>
<td>UNM Center for Development and Disability (CDD)</td>
<td>Vonnie Sachse</td>
<td>505-272-4631</td>
<td><a href="mailto:vsachse@salud.unm.edu">vsachse@salud.unm.edu</a></td>
<td>All of New Mexico</td>
</tr>
<tr>
<td>Visions Case Management</td>
<td>Charles Clayton</td>
<td>575-779-7419 or 1-888-588-9152</td>
<td><a href="mailto:Charles@visionsnm.com">Charles@visionsnm.com</a></td>
<td>NE</td>
</tr>
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**Human Services Department / Medical Assistance Division – Exempt Services and Program Bureau**

PO Box 2348, Santa Fe, NM 87504-2348, Toll-free Phone: 1-888-997-2583, Fax: 505-827-7277

Manages the FMA/Xerox contract and the TPA/Qualis contract

<table>
<thead>
<tr>
<th>Melanie Buenviaje</th>
<th>Mi Via Unit Staff Manager</th>
<th>Functions: Mi Via Waiver oversight, Xerox Issues</th>
<th>505-827-3176</th>
<th><a href="mailto:Melanie.buenviaje@state.nm.us">Melanie.buenviaje@state.nm.us</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Christine Baca</td>
<td>Mi Via Unit Contract Manager</td>
<td>Functions: Mi Via Waiver oversight, Xerox Issues</td>
<td>505-476-7254</td>
<td><a href="mailto:ChristineL.Baca@state.nm.us">ChristineL.Baca@state.nm.us</a></td>
</tr>
</tbody>
</table>

**Department of Health / Developmental Disabilities Supports Division**

5301 Central NE, Suite 203, Albuquerque, NM 87108. Phone: 1-800-283-5548

Operates the Mi Via Program for Developmental Disability (DD) and Medically Fragile (MF) Populations

Oversees consultant agency contracts

<table>
<thead>
<tr>
<th>Christine Wester</th>
<th>Functions: Consultant Agency oversight, LRI Approvals, Consultant Oversight and Issues, Fair Hearings</th>
<th>505-841-5510</th>
<th><a href="mailto:christine.wester@state.nm.us">christine.wester@state.nm.us</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Iris Clevenger</td>
<td>Functions: Waiver Change Forms (Medically Fragile), Consultant Agency Change Forms (Medically Fragile), Allocation Issues (Medically Fragile)</td>
<td>505-841-2913</td>
<td><a href="mailto:iris.clevenger@state.nm.us">iris.clevenger@state.nm.us</a></td>
</tr>
<tr>
<td>Regina Lewis</td>
<td>Functions: Environmental Modifications (E-mods), Allocation Issues, Fair Hearings, Consultant Oversight/Issues, Participant Issues, LRI Coordination</td>
<td>505-841-5519</td>
<td><a href="mailto:regina.lewis@state.nm.us">regina.lewis@state.nm.us</a></td>
</tr>
</tbody>
</table>

**Qualis Health**

PO Box 20910, Albuquerque, NM 87154-0190 Phone: 1-866-962-2180

Fax: 505-841-6523