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## Proposed Changes to the Mi Via Waiver

Please save the dates for the community stakeholder meetings regarding the proposed changes to the Mi Via waiver.

The current ICF-MR Mi Via waiver for the DD and MF populations expires 09/30/2014. This waiver will be renewed with CMS, and requires an involved process between now and next summer to submit the waiver application to the federal government. We will be holding some meetings around the state to provide information on the proposed changes to the Mi Via Waiver. You will be able to provide feedback, ideas, or ask questions at that time, or you may submit your comments at a later date to the DOH Mi Via program manager, but no later than October 15, 2013. Contact information is provided on page 4 of this newsletter. You may attend any of the following meetings:

September 25, 2013 in Las Cruces at 9:00 a.m. and 1:00 p.m. at the Branigan Library, 200 East Picacho Ave., Las Cruces, NM 88001

September 30, 2013 in Albuquerque at 11:00 a.m. and 2:00 p.m. at the Presbyterian Savage Auditorium, 1100 Central Ave. SE, Albuquerque, NM 87106

October 3, 2013 in Farmington at 12:00 p.m. at the Gateway Museum, 3041 East Main St., Farmington, NM 87402

We will provide maps to these locations on the “home” page of the Mi Via website in the near future at [www.mivianm.org](http://www.mivianm.org)

## Centennial Care MCO Enrollment

Centennial Care Managed Care Organization (MCO) enrollment notifications will be mailed in September. You can expect to receive the letter in an orange envelope. Please read the enclosed materials and follow the instructions to enroll in an MCO as soon as possible in order to avoid a disruption in your Medicaid benefits.

## Centennial Care Outreach Events

By now, you should have received a list of Centennial Care outreach events scheduled throughout the state. These events provide information regarding upcoming changes to healthcare coverage. The list can also be found on the Human Services Department website at <http://www.hsd.state.nm.us/pdf/CentennialCare/Centennial%20Care%20Event%20Schedule%20August%20through%20November%202013.pdf>

## Mi Via

Contact Information:

**Phone:** 1-866-916-0310

8:00 am to 5:00 pm Mon. - Fri.

**Toll-free Fax:** 1-866-302-6787

**E-mail:** [mi.via@xerox.com](mailto:mi.via@xerox.com)

**Web:** <http://www.MiViaNM.org>

### Physical Address:

1720-A Randolph Rd SE  
Albuquerque, NM 87106

If you would like to sign up for training to use FOCo**Online** to review/approve timesheets and check your budget, call

Mi Via at  
1-866-916-0310

### Note:

The Mi Via Advisory Committee works with the State to share information and help with communication among all Mi Via Participants.

Molina Healthcare is the Third Party Assessor (TPA) for Mi Via. They are responsible for reviewing and approving the Service and Support Plans (SSP).

## Helpful Payment Tips

Timesheets cannot be submitted prior to the end of an employee's shift. Service dates on all timesheets need to be ON or BEFORE the last day of the timesheet period. You cannot enter, submit, or sign a timesheet for work not yet performed.

12:00 midnight starts a new day.

For example, if your employee starts work on Wednesday 8/21 at 10:00 pm and works until 6:00 am Thursday morning, your employee will complete their timesheet as follows:

8/21 10:00 pm - 12:00 am

8/22 12:00 am - 6:00 am

Remember, employees cannot begin working until the Employer has been notified by Xerox that the employee has passed their COR Background Check and may begin working as approved on the Participant's Plan and according to the Participant's Mi Via Waiver Eligibility. Xerox also recommends calling the Mi Via Help Desk at 1-866-916-0310 to verify that all other required employee enrollment paperwork has been received and that the employee is set up to receive payments.

## FOCo**Online** Training

You can now take the FOCo**Online** training on your own, at any time, from the Mi Via website at <http://mivianm.org> under the home page. We have included a list of frequently asked questions along with a training manual.

If you are an employer, please take the Employer training Parts I & II. If you are an employee, you only need to take the Employee training.

Once you have completed the training there is a quiz at the end. Please complete the quiz to help you review the information from the training. You will receive a FOCo**Online** Account Authorization form, once the training is completed. You will need to complete this in order to login to FOCo**Online**.

Please note, for employees, your Employer must also have access to FOCo**Online** so they can approve your timesheet.

Please contact Mi Via at 1-866-916-0310 if you have any questions.

You can also attend the webinar training in your home or anywhere you have access to the internet. The next training is:

**September 25th from 2:00 pm - 4:00 pm**

**October 17th from 9:00 am - 11:00 am**

Please contact Mi Via at 1-866-916-0310 if you would like to sign up and learn how to use FOCo**Online**. Please call Mi Via at least three business days before you would like to take the training.

## Dates to Remember in September

# September 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>Xerox and State Offices Closed</i>	3	4	5	6 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</i>	7 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 9/20 payment; new pay period begins.</i>
8	9	10	11	12	13 <i>Vendor Checks Received or Deposited</i>	14 <i>Deadline to submit PRFs for 9/27 payment</i>
15	16	17	18	19	20 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</i>	21 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 10/4 payment; new pay period begins.</i>
22	23	24	25	26 <i>Spending Reports Mailed to EORs</i>	27 <i>Vendor Checks Received or Deposited</i>	28 <i>Deadline to submit PRFs for 10/11 payment</i>
29	30	Oct 1	Oct 2	Oct 3	Oct 4 <i>Paychecks and Vendor Checks Received or Deposited; end of the pay period.</i>	Oct 5 <i>Deadline to submit timesheets, Mileage &amp; PRFs for 10/18 pay- ment; new pay period begins.</i>

# Mi Via Circle of Support

Agency Name	Contact Name	Phone	E-mail	Region(s)
AAA Participant Direction	Dave Murley	505-508-5524	<a href="mailto:aaapd4@gmail.com">aaapd4@gmail.com</a>	All of New Mexico
CNRAG, Inc. (Care Network Resource Assistance Group)	Gale Idstein	575-650-0053	<a href="mailto:gidstein@cnragusa.com">gidstein@cnragusa.com</a>	Metro, SE and SW
Consumer Direct Personal Care (CDPC)	Carol Watts	1-866-786-4999	<a href="mailto:carolw@consumerdirectonline.net">carolw@consumerdirectonline.net</a>	All of New Mexico
Los Amigos Bilingual Services, LLC	Sergio Garcia	505-204-6035	<a href="mailto:Sergio@losamigosbs.com">Sergio@losamigosbs.com</a>	Metro and NE
Self-Directed Choices	Don Skaar	505-301-2098	<a href="mailto:don@sdchoices.com">don@sdchoices.com</a>	All of New Mexico
UNM Center for Development and Disability (CDD)	Tanya Baker-McCue	505-272-5641	<a href="mailto:tbaker-mccue@salud.unm.edu">tbaker-mccue@salud.unm.edu</a>	All of New Mexico
<b>Human Services Department / Medical Assistance Division – Exempt Services and Program Bureau</b> PO Box 2348, Santa Fe, NM 87504-2348, Toll-free Phone: 1-888-997-2583, Fax: 505-827-7277 Operates the Mi Via Program for CoLTS C (formerly D&E) and Brain Injury Manages the FMA /Xerox contract and the TPA/Molina contract				
<b>Orlando Vasquez</b>	<b>Mi Via Program Manager</b> Functions: Fair Hearings, Consultant Issues, Molina Issues	505-827-6264	<a href="mailto:orlando.vasquez@state.nm.us">orlando.vasquez@state.nm.us</a>	
<b>Patricia Lopez</b>	<b>Xerox/Financial Management Agency (FMA) Contract Manager</b> Functions: Xerox Issues	505-476-7254	<a href="mailto:patricia.lopez@state.nm.us">patricia.lopez@state.nm.us</a>	
<b>Teresa Garcia</b>	<b>Participant Eligibility (D&amp;E and BI only)</b> Functions: Consultant Agency Change forms, Allocation issues, HSD/ISD issues	505-476-7256	<a href="mailto:teresajo.garcia@state.nm.us">teresajo.garcia@state.nm.us</a>	
<b>Betty Sangre</b>	<b>Participant Issues Resolution ( D&amp;E and BI)</b> Functions: Environmental Modifications (E-mods), LRI approval, Waiver Change Forms	505-476-7255	<a href="mailto:betty.sangre@state.nm.us">betty.sangre@state.nm.us</a>	
<b>Scott Turner</b>	<b>Mi Via Unit Staff Manager</b>	505-827-3176	<a href="mailto:scott.turner@state.nm.us">scott.turner@state.nm.us</a>	
<b>Department of Health / Developmental Disabilities Supports Division and Public Health</b> 5301 Central NE, Suite 203, Albuquerque, NM 87108. Phone: 1-800-283-5548 Operates the Mi Via Program for Developmental Disability (DD), Medically Fragile (MF) and AIDS Waiver Populations Oversees consultant agency contracts				
<b>Andrew Conticelli</b>	<b>Mi Via Program Manager (DD and MF)</b> Functions: Consultant Agency oversight, all issues for DD and MF Mi Via Participants	505-841-5510	<a href="mailto:andrew.conticelli@state.nm.us">andrew.conticelli@state.nm.us</a>  Fax: 505-841-6523	
<b>Genevieve Rel</b>	<b>AIDS Waiver Coordinator</b> Functions: All Issues for AIDS Mi Via Participants	505-476-3618	<a href="mailto:genevieve.rel@state.nm.us">genevieve.rel@state.nm.us</a>  Fax: 505-827-0561	
<b>Molina Healthcare of New Mexico</b> 8801 Horizon Blvd, Albuquerque, NM 87113. Phone: 1-800-377-9594 ext. 180921				
<b>Kim Shipman</b>	<b>Interim Mi Via Ombudsman</b> Functions: Working in collaboration with the Participant, their consultants and advocates to resolve any reported issues, assist with navigating through Molina Healthcare internal processes and collaborating with Molina Healthcare internal department staff to resolve reported issues, which may include forwarding specific questions on a submitted budget or level of care to a Mi Via staff person for handling.	505-348-0921	<a href="mailto:kim.shipman@molinahealthcare.com">kim.shipman@molinahealthcare.com</a>	