


Summary
Statewide Case Management Director's Meeting (Skype)
April 23, 2020 10:00 am to 12:00pm

10:00 - 10:10 Welcome and Introductions

10:10 – 10:30 HSD

- **LOCs expiring during the duration of the emergency:**
- **TPA has received emails from Case Managers regarding LOC documents for LOC year 20-21**
 - **Please remember that the TPA is using the historical 19-20 approved LOC documents to complete the current 20-21 LOC episodes. This will be the process that the TPA will follow until 90 days after the Public Health emergency has been lifted.**
 - **The Approved 20-21 MAD 378 (Level of Care Abstract) and approval letters will be available electronically to Case Managers through the Comagine Health Provider Portal within two (2) days of LOC approval.**
 - **If there are any LOC inquiries or status checks, please contact Comagine Health through Jiva notes or by calling the TPA directly at (866) 962-2180.**
 - **Before contacting the TPA please wait fourteen (14) days prior to the LOC expiration to inquire about LOC status as the TPA is completing these reviews by LOC expiration date. We were made aware that a few were worked out of order, but those have been addressed.**
- **Reminder- Make sure participants are submitting a completed HSD 100 application to ISD and notifying ISD of any changes to contact information.**
- **Melanie provided the Value-added services list, and everyone should have the attachment. It is also available on the HSD website. If you have any questions, please contact Melanie Buenviaje at Melanie.Buenviaje@state.nm.us. MAD is waiting on the updated regional care coordination list and will provide it to DOH once it is available.**
- **Reminder to make sure participants are submitting a completed HSD 100 application to ISD and notifying ISD of any changes to contact information**
- **Care Coordination Collaboration with DD Wavier Case Management Agencies.**
- **Advised the HSD- MAD QB would be the state entity to assist with communication with the Managed Care Organizations (MCOs).**
- **If there are member specific issues, we will need the Case Management agencies to send demographic information and their concerns to the DDS Statewide Case Management Coordinator. HSD- MAD QB can follow up the MCOs and provide an update.**
- **Value Added Services Offered by MCO's Document**

 **2019 Value Added Services FINAL 040419**

10:30-10:40 Casey Stone-Romero-Community Inclusion

- **3 New Webinars will be available soon that include training and skill check;**
- **Employment 1st, DDSD/DVR Working Together, and What do you mean I can work and still be on Disability?! When training is officially available Casey will send the link to the Partners for Employment Website to DDSD Statewide Case Management Coordinator. for dissemination.**
- **College of Employment Supports training through Partners for Employment. This is a 15-week course that takes about 3 hours/week. Priority registration is open for supported employment providers until July 31, 2020.**
- **CCS/CIE Guidance released on July 9, 2020 applies to all budget revisions and Annual budget requests.**

10:40-11:10 Cassandra DeCamp and Evangeline Yanez - Intake and Eligibility

- **We received funding to support allocations to the DD and Mi Via Waivers**
 - **190 regular allocations**
 - **20 expedited allocations**
 - **Continue with attrition allocations**
- **All regular allocations plus the first few months of attrition allocations were mailed Friday, 7/17/2020, and we started to receive PFOCs**
- **Allocation Reporting Forms (ARFs) are due by the 15th of each month to the respective Eligibility Worker. Please contact us if you are unsure of who the Eligibility Worker is.**
- **If any agency on the call is also a Supports Waiver Community Support Coordinator agency, please respond to Cassandra DeCamp's email requesting a point-of-contact. Cassandra.DeCamp@state.nm.us**

11:10-11:40 Teri Cotter-Incident Management Bureau

- **There will be change in the IMB process when contacting a consumer's case manager during the course of an IMB Investigation. For IMB to have a better understanding of the consumers they are conducting investigations on, IMB investigators are required to review the consumer's Individual Service Plan and their Positive Behavioral Support Plan, if applicable, to have a better understanding of the consumer's cognitive ability, as well as a better understanding of their communication method for when they interview the consumer.**
- **The IMB investigators may also contact the case manager and/or the behavioral support consultant to get a better understanding on how best to interview the consumer. The IMB investigators should have the most knowledge about the**

consumer prior to attempting to interview them. In some instances, speaking with the case manager or behavioral support consultant will educate the investigator on reasons why it is not ideal to interview the consumer without the case manager or BSC present; to help assist in the aftermath of the consumer's behaviors when having to recall a possible traumatic experience.

- IMB has implemented these additional steps in better understanding the consumer and look forward to working more closely with the consumer's team members to better facilitate this.

11:40-12:00 DDS-Community Programs Bureau Updates and Check-ins

- **DDW Renewal Town Halls:**
September 4, 2021: 10:00 am-12:00 pm NE Region
1:30 pm-3:30 pm NW Region
September 11, 2021: 10:00 am-12:00 pm SW Region
1:30 pm-3:30 pm SE Region
September 18, 2021: 10:00 am-12:00 pm Metro
1:30-3:30 pm (Make-Up Session)
- **DDW Standards Revisions have started.**
- **Memo for Retro-90 days will be issued in August 2020.**
- **DDSD will only submit a Retro Request one-time. If the CORE issues an RFI or An Unable to Work, the Case Manager must respond directly to the CORE.**
- **OR Tips**

- **Case Note /Site Visit Tool changes by January 2021**

Next Meetings:

10/22/20 10:00 a.m. to 12:00 p.m. Quarterly DDW Case Management Director Meeting (Skype)