

Minutes for Statewide Case Management Director's Meeting

October 24, 2019

10:00 am to 2:00pm

Bank of The West Building

5301 Central Ave

Albuquerque 17th Floor

Short Lunch Break /Working Brown Bag Lunch

10:00 - 10:05 Welcome and Introductions

10:05-10:15 Shadee Brown-DHI Updates

- **IMB Backlog-DHI has cleared the backlog of investigations and all cases are remaining current (conducted within 45 calendar days) unless there is a critical need for an extension. Any extensions must be in line with DHI policy. Responsible Providers are required to send Immediate Action and Safety Plans to Case Managers. If you are having trouble obtaining these from providers, please file a RORA with DDSD.**
- **New Hires: DHI has a total of 30 investigators and recently hired two additional supervisors (1 in Metro, 1 in SW).**
- **If you have any questions, please call 505-699-0714 or email Shadee.Brown@state.nm.us**

10:15 – 10:30 HSD/ Medical Assistance Division

- **Refer to your Regional Case Management Coordinators for assistance in filling out budget worksheets. Comagine does not provide this type of technical assistance.**
- **Be responsive to RFI's from Comagine. There is an increase of RFI's that have not been responded to.**

10:30-12:00 MCO Management dialog about being collaborative suggestions. Updates will be provided at next Statewide Case Management Director's Meeting 01/23/20.

- **HSD to provide MCOs lists of people on the waitlist**
- **If a Case Manager is having trouble identifying a Care Coordinator or getting information, contact managers at each MCS- contact information to be provided by HSD**
- **Recommend HSD work on a Brochure for people already on the Waiver. The current materials that include Community Benefit are confusing for people on MVW/DDW MF waiver who will not have access to CB if allocated and choosing these waivers**
- **Recommend MCOs attend RO Provider Meetings for a case management break out information (and general info for providers as well). DDSD and HSD to plan together.**


- MCOs put on community outreach and educational events – recommended that notice be provided to the CM Listserv
- Reminder ISP (DDW plan) and Care Plans (MCOs) can be helpful to both systems in planning- reach out for these plans on an individual basis
- “Go to” for information is the MCO website member handbook.
- Recommend more effort to build up and educate about the benefits of accessing both CM for DD Waiver and Care Coordination for MCO.

12:00-12:20 Break -Working Brown Bag Lunch

12:20-12:45 Elizabeth “Betsy” Finley

- Clinical Services update please attached document  Clinical Services

12:45 -1:00 Lisa Storti Guardian Presentation- please attached document

 DDPC Guardianship

Guardianship Points:

This was a brief presentation of key factors in maintaining consistent support for individuals who have been determined to or may require guardianship services.

- It is critical that case managers review guardianship issues with the individual/ family to determine the following:
 - If the individual has a guardian currently, if there are any ideas/ decisions around a guardian successor, in case the current guardian is no longer able to perform in this capacity.
 - If the individual will be 18 years old in the next couple years (an adult, according to statute), and is not able to make decisions – or needs assistance to make decisions-
Has there been discussion about Guardianship/ Power of Attorney options to support the individual?
 - Has the adult individual who has been their own guardian, become less able to make decisions, as they have aged? It may be time to have the discussion with them (case manager or family/trusted friend), regarding Power of Attorney, or Guardianship options, (Full or Plenary). Either Corporate Guardianship or Family Guardian.
- Planning is key in avoiding situations where individuals or their family members may not be able to make important decisions, participate in planning to maintain the individual’s independence.
 - Information and assistance with the Guardianship process may be obtained through the Developmental Disabilities Planning Council, (DDPC) at:

https://www.nmddpc.com/guardianship_program , or by phoning them at 505-841-4519.


- For information regarding Guardianship resources, contact Lisa Storti, DDSD Office of Constituent Support, at 505-476-8972. Lisa.Storti@state.nm.us

1:00- 1:20 Jesse Armijo NMTAP AT Coordinator


Overview of New Mexico Technology Assistance Program Services:

- Device Loan Program, Device demonstration/Training, Device Re-Utilization through Adelante (Back in Use and DiverseIT), and financial loans through San Juan Center for Independence (Access Loan and SEED Loan).
- Process for application: Discussion of goals, device demonstration, training on devices, then consumer can loan out devices for 30 days. Any New Mexican, of any age, of any disability is eligible for services.
- Small Device Demonstration of Assistive Technology- Devices demonstrated: Liftware Level Spoon, Universal Knob Turner, One Handed Keyboard, Mobilux Touch Magnifier, Explore 8 Magnifier.
- NMTAP link: <http://www.tap.gcd.state.nm.us/>

1:20-1:40 PST Julie Mehrl

- PST Basic Information- please attached document  PST FAQ and Process 619
- PST Updates - Current Providers - Waiver Renewal
- Video Link "Making a Plan to use Technology":
<https://www.youtube.com/watch?v=-pYQifR-PYU>

1:40 -2pm Updates and Check-ins (DDSD) (20 minutes)

- DDW Renewal-Christina Hill
- NMDOH website for DD Waiver Steering Committee:
<https://nmhealth.org/about/ddsd/coco/acq/ddwsc/>
- Retro Discussion- We will revisit this topic at the next DDW Case Management Director Meeting on 01/23/20.
- OR Tips-Please see attached document  CORE DDSD_Quarterly Meeting 10-24-19
- Pre-Meeting for ISP prior to development with person and guardian documented by case note in Therap: 6.4 Preparation for ISP Meetings
The CM is required to meet with the DD Waiver participant and guardian prior to the ISP meeting. The CM reviews current assessment information, prepares for the meeting, creates a plan with the person to facilitate or co-facilitate the meeting if desired, discusses the budget, reviews the current SFOC forms, and facilitates greater informed participation in ISP development by the person.

- Fall issue of the BBS BUZZ, which is focused on Human Rights as been issued.

**2020 DDW Case Management Director Meetings at Bank of the West 17th Floor
Conference Room Schedule**





01/23/20 10:00 a.m. to 2:00 p.m. Quarterly DDW Case Management Director Meeting

04/23/20 10:00 a.m. to 2:00 p.m. Quarterly DDW Case Management Director Meeting

07/23/20 10:00 a.m. to 2:00 p.m. Quarterly DDW Case Management Director Meeting

10/22/20 10:00 a.m. to 2:00 p.m. Quarterly DDW Case Management Director Meeting

Attachments:

 Clinical Services	11/4/2019 2:24 PM	Adobe Acrobat D...	50 KB
 CORE DDSD_Quarterly Meeting 10-24-19	10/22/2019 11:51 ...	Adobe Acrobat D...	95 KB
 DDPC Guardianship	11/4/2019 2:34 PM	Adobe Acrobat D...	73 KB
 PST FAQ and Process 619	11/4/2019 2:25 PM	Adobe Acrobat D...	163 KB