



**The Advisory Council on Quality Supports
for Individuals with Intellectual/Developmental Disabilities
and Their Families
Meeting Summary
December 14, 2017
9:30 am to 1:00 pm
Location: Bank of the West, Central/San Mateo
Albuquerque, NM**

Mission: *The Advisory Council advises the New Mexico Department of Health on the systems guiding the provision of services and supports that assist people with Intellectual/Developmental Disabilities of all ages and their families to be fully included in New Mexico communities.*

Vision: *People with Intellectual/Developmental Disabilities of all ages and their families receive the support and services needed to live inclusively and as independently as possible within their communities.*

ACQ Members: Bill Myers, Patrick Anaya, Dan DePaula, Ginny Lynch, Kathleen Cates, Mark Taylor, April Spaulding, Dany Palma, Gabriela Ramos, Joyce Munoz – by phone, Lecie McNees, Stevie Bass

State Staff: Tracy Agiovlasis, Scott Good, Iris Clevenger, Regina Lewis, Chris Futey, Cassandra DeCamp, Teresa Larson, Deb Vering, Marc Kolman, Annabelle Martinez, Kresta Opperman, Kathy Baker

Guests: Carol Maestas, parent; Mariela Pijem, Parents Reaching Out

Call to Order: 9:30

Welcome, Introductions and ACQ Housekeeping:

Introductions

Good Bye to Bill ☹️

Name Tents

Approve summary from the October 12, 2017 meeting. Changes made to the spelling of Conduent.

Gabriela made a motion to approve the summary, Danny Palma seconded the motion – all approved.

Ground Rules

Public Comment and Open Agenda Items

Voting on Co-Chairs: Only two individuals were on the ballot for the election of new Co-Chairs. Patrick Anaya has agreed to be a Co-Chair for another term. Kathleen Cates and Lecie McNees were on the ballot to be voted on. Lecie McNees was voted to be new Co-Chair.

Partner Forms:

- Carol Maestas: Rhett's Syndrome Partner Form – Theresa Larson and Cassandra DeCamp discussed the DDW eligibility criteria. Currently Rhett's Syndrome is not a Medicaid covered syndrome without other qualifying criteria. There are other syndromes that are associated with Rhett's Syndrome that may lead to a match for the definition of I/DD. Jim Copeland is preparing a response to take back to the Legislative Committee regarding the Legislative Memorial regarding Rhett's Syndrome. Kathleen asked that this Partner Form be left open so that the ACQ can go back to it when some action takes place or further

information is available. Cassandra will meet with Carol Maestas personally to go over the eligibility requirements.

- Ginny's Partner Forms: There were no updates available at the time of the meeting.

Meetings Locations for next year: Kathleen Cates will contact Nusenda to see if they could accommodate ACQ. There was additional discussion about CDD, BOW including the Two Park building.

DDW Standards Update:

The December 14 webinars will be taped and available on the NM website (www.NMhealth.org). Kathy Baker will send the exact link to the ACQ as soon as she receives it.

New DDS website demonstrations:

Marc Kolman gave a brief overview of the new website. The ACTNM website will be decommissioned on 12/15/2017. It was requested that the Partner Form be added to the ACQ page. It was recommended that a motion from the ACQ be made on how long to keep the meeting summaries on the website. June made a motion to only show the past year's minutes on the ACQ page and a link to archived meeting minutes. Mark Taylor seconded the motion. All voted aye. The motion was carried.

Subcommittee Updates:

MVAC: Stevie Bass reported that the MVAC had met and discussed the Mi Via site on the NMhealth page. Seven Mi Via subcommittee members worked on critiquing the new website. The consensus was they did not like it. The content was well received, but they felt it needs to be organized differently for this population. Gabriela suggested the a "help site" or "frequently asked questions, FAQ" be created to help people navigate the site.

Policy & Quality: Chris Futey reported that the Case Management Data Summary was discussed at yesterday's meeting. They will continue with this discussion until the project is finished. There was an update on the RORI/RORA policy that is going into place from Shadee Brown. ANE (Abuse, Neglect and Exploitation) training was also discussed. There will be face to face trainings and an online refresher training offered. The goal is to have a 4 hour training as opposed to the 8-10 hours for the face to face training. The refresher course has 11 modules, approximately 9-11 minutes each. Everyone will initially take the face to face training and then take the refresher online training yearly after that. The refresher course will be found on the NMDOH training website.

Intake & Eligibility: Teresa Larson reported that a brief summary of the current eligibility process was provided and the proposal for moving the ID/DD determination timeframe closer to the time of allocation was introduced. The motivation for changing the timeframe is based on determining Substantial Functional Limitations (SFLs) and making the most accurate determination of SFLs that may change over time. Some of the concerns voiced were:

- Record retention and ability to obtain, access or clarify documentation years after the creation of the documents.
- Limits an applicant's/parent's ability to plan if they do not know if applicant is a match for several years
- May create a disparity and may result in a lawsuit because DDS would be treating people differently based on when they started the application process. Addressing the backlog first would reduce the impact.
- Access to SGF, ICF/IIDs, Transition to Work Program, and Project Search would be delayed.
- Ensure preservation of registration/application date.

- The number of applicants on the Central Registry would increase significantly, but not the Waiting List. Could be misleading, when requesting funds from the legislature to specifically address the Waiting List.

In-Home Service Model Ad-Hoc Sub-Committee: Lecie reports that they are looking at three things right now: a) non-ambulatory stipend (intended for homes that have more than one non-ambulatory individual in the home, only at night), b) CCS in home that is going away with CMS (services needed during the day in the home), and c) look at the supports that happen in the home. This committee will meet the Wednesday morning before the Policy & Quality Subcommittee meeting on the 9th floor of BOW at 9:00 am.

Open Agenda Items:

Demonstration of Therap Business Intelligence: Kathy Baker and Chris Futey gave a brief synopsis of the Business Intelligence Module on Therap.

DDSD Quarterly Newsletter: Marc Kolman asked for input on what would be good in the newsletter. Do people read it? Do you share it? Danny Palma said he appreciates the newsletter and sends it out to at least 60 people. Kathleen Cates says she reads it and thinks it has good information in it. Her executives are reading it, as are her DCS and parents. It was suggested that a short blurb be added to the newsletter saying that people are welcome to come to ACQ Subcommittee meetings.

Motion was made by June to adjourn at 4:00 pm, Bill seconded it, all approved.