ACQ Wait List Subcommittee Meeting  
February 8, 2017

(1) Introductions
(2) Allocation update
   a. About 29 outstanding registrants in allocation process
      i. Nearly half are waiting decision at ISD
(3) Keeping In Touch Letter/Survey update
   a. Continue to receive in the mail, but at a much slower pace
   b. Paper surveys were entered into SurveyMonkey to allow for electronic access to data
   c. Most survey responses were via mail
(4) Bureau organization
   a. Modifying the structure of the bureau to direct more managerial support to the Central Registry Unit
      i. Eligibility Management Unit Manager will fold into the Central Registry Unit along with I&E Nurse and I&E Psychologist
      ii. Central Registry Unit will be reorganized so one CRU Manager supervises the metro regional I&E Case Workers along with the I&E Nurse and I&E Psychologist and the other CRU Manager will supervise the regional office I&E Case Workers
   b. New CRU Manager job is posted at the moment with interviews soon to follow
(5) SB216 report
   a. Provided draft copy of the SB216 report with updated FY16 information
   b. All feedback should be sent via email to cassandra.decamp@state.nm.us by Tuesday, 2/21/2017
(6) Backlog
   a. Define Central Registry versus waiting list
      i. Central Registry includes all active registrants who are eligible as well as those who have not been determined
      ii. Waiting list includes those individuals who have been found eligible and/or have their allocation on hold
   b. At current, about 2,500 registrants are waiting for a decision about their DDW application
      i. Metro, SE and NW regions have the largest proportion of cases to determine
   c. Please provide any suggestions on how to address the backlog to cassandra.decamp@state.nm.us by Wednesday, 2/15/2017
   d. Some current suggestions from the Central Registry Unit include overtime, comp time, streamlining the determination process, sending files to another region for determination
(7) Legislative session
a. At the moment, 1 bill involving the waiting list – SJM002 to add Rett Syndrome to the list of qualifying conditions under Specific Related Condition
   i. Rett Syndrome has co-occurring disorders, including Seizure Disorder and Intellectual Disability, in which applicants with that diagnosis tend to qualify

(8) Adjourn