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## State General Fund COVID 19 Reporting Instructions

State General Fund Providers are being asked to report on the following items related to COVID-19:

1. Individuals receiving SGF Adult Residential, Adult Day/Employment, and/or Respite services with positive test results for COVID-19
2. Individuals receiving SGF Adult Residential, Adult Day/Employment, and/or Respite services with suspected COVID-19 without positive test results
3. Individuals receiving SGF Adult Residential, Adult Day/Employment, and/or Respite services whose service provision will be altered due to the impact of COVID-19 (for example, an individual receiving services who is under quarantine due to recent travel or possible exposure), and
4. Any incident or event that is related to COVID 19 relocation, Emergency Room visit, Hospitalization, Urgent Care, etc.)

Please report any of the above events via secure communication (scomm) to Juanita Salas, Program Manager. If you do not have access to a secure communication account, please report events to Juanita Salas by calling 505-841-4736.

Your cooperation in assisting individuals and keeping them safe is greatly appreciated.

Thank you.