### Registration

**EMS Bureau Applicants Only (Not Department of Health, Division of Health Improvement):**

All applicants must register with 3M Cogent prior to being fingerprinted. You must be fingerprinted within 90 days of 3M Cogent registration. **To expedite the processing of EMT licenses, it is preferred that the applicant submit his/her application to the EMS Bureau within 21 days of fingerprint submission.**

- The facility/agency or applicant must register with 3M Cogent at [https://cogentid.3m.com/nm/index_NM.htm](https://cogentid.3m.com/nm/index_NM.htm). Choose *Register Online for a Background Check.*
- Click ORI lookup use the following Originating Agency Identification (ORI) number: **NM931162Z** when registering; if the wrong ORI number is selected, the applicant must resubmit the registration and fee.
- After registration is complete, print out your receipt with **Registration ID Number.** Please make note of this Registration ID.
- Take this receipt with you to the fingerprint scan site. Fingerprint sites are listed at [https://cogentid.3m.com/nm/index_NM.htm](https://cogentid.3m.com/nm/index_NM.htm) under Useful Information.
- While online registration ([www.cogentid.com](http://www.cogentid.com)) is the preferred registration method, telephone registration is also available: 1-877-99NMAPS (1-877-996-6277).

### Fingerprinting

- **Appointments are not required.**
- Applicants may visit any fingerprinting location during any of the site’s scheduled fingerprinting hours. Check the website for hours.
- Bring your **Registration ID** and a valid **photo ID.**
- If you are paying by money order, bring a money order made out to 3M Cogent.
- The EMS Bureau will not accept funds for fingerprinting. All fingerprint fees will be accepted by the 3M Cogent fingerprinting location.

### Results

- Background check results will be sent directly to the EMS Bureau.
- 3M Cogent does not have access to background check results, or make licensure determinations.