

ADULT BELONGINGS INVENTORY

PATIENT NAME:	PATIENT ID:	DATE:	
PATIENT PROPERTY	# Allowed	# Brought	Comment
Duffel Bag or Suitcase	1		
<i>CLOTHING ITEMS ALLOWED ON THE UNIT</i>			
Pants (jeans, slacks, sweats, leggings)	5		
Shirts (T-shirt, button shirt, blouse, sweatshirt)	5		
Shorts or Skirt (1" above knee)	5		
Socks	7		
Bra	3		
Undershirts (tanktops, Camisole)	5		
Underwear	7		
Shoes (tennis, flip flops, flat soles, slippers)	4		
Pajamas/Robe	2		
Sweaters/Pullovers	2		
Jacket	1		
Belt	2		
<i>HYGIENE ITEMS ALLOWED ON THE UNIT</i>			
Glasses/Contact Case/Eye Solution	1 ea.		
Dentures/Cream/Tablets	1 ea.		
Hairbrush/Comb	1 ea.		
Cardboard nail files (NO METAL)	3		
Make-up: Foundation, powder, blush, eyeshadow, eye liner, mascara	1 ea.		
Nail Clipper /Tweezers	1 ea.		
Hair accessories (Ties, Scrunchy, Clip or Barretes)	5		
Disposable Razors	1 pk.		
<i>OTHER/OPTIONAL ITEMS ALLOWED ON THE UNIT</i>			
Sunglasses (OUTDOOR USE ONLY)	1		
Hat, Gloves (NO DRUG/GANG/ETOH LOGO)	1 ea.		
Books/Magazines/Puzzle books (NO PORN)	4		
Notebook paper/Journal	1		
Colored Pencils or Crayons (optional)	24pk		
Envelopes/Stamps			
Spiritual Items (ROSARY, BIBLE, Etc.)			
Candy (UNOPENED, NO GUM or Chocolate) Candy will be transferred to a 1 gallon bag	2 Bags		
<i>OTHER ITEMS</i>			<i>Stored in Belongings Room</i>
<i>Cellular Phone</i>			
<i>Phone Charger</i>			

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<i>ITEMS STORED IN SAFE</i>	<i>ITEMS STORED IN BELONGINGS ROOM</i>
<input type="checkbox"/> <i>Identification card(s) Qty:</i>	<i># Of Bags Date:</i>
<input type="checkbox"/> <i>Insurance Card(s) Qty:</i>	<i># Of Bags Date:</i>
Items NOT Required or Encouraged:	<i># Of Bags Date:</i>
<input type="checkbox"/> <i>Cash Amount:</i>	<i># Of Bags Date:</i>
<input type="checkbox"/> <i>Debit/Credit Card(s) Qty:</i>	
	<i>Bags Searched</i>
	<i>Bags not searched</i>

Miscellaneous Items:

PATIENT BELONGINGS OVER ALLOWABLE LIMIT OR NOT ALLOWED ON THE UNIT ARE PLACED IN STORAGE, AND WILL BE RETURNED AT DISCHARGE

RX MEDICATIONS AND OTC SUPPLEMENTS ARE INVENTORIED SEPARATELY BY NURSE

Any Illegal Substances/Contraband found during search will be confiscated

I have received a copy of this inventory and agree that this is a complete list of my belongings

ACKNOWLEDGEMENT OF COMPLETE BELONGINGS INVENTORY:

	/	/	
Print Staff Name	Staff Signature	Date	Time

	/	/	
Print Patient Name	Patient Signature	Date	Time

COMPLETE THIS SECTION AT DISCHARGE:

All belongings listed were returned to me at discharge:

	/	/	
Print Patient Name	Patient Signature	Date	Time

	/	/	
Staff Witness Name	Staff Signature	Date	Time