May 28, 2020

Safe at Work Guidance
DDW Community Integrated Employment

As businesses begin to reopen, individuals will be asked to return to work. Individuals and/or guardians should make a person centered and informed choice about their decision to return to work. A telephonic conversation that includes the individual, the guardian and the Interdisciplinary Team (IDT), as applicable, led by the Case Manager should fully explore pros, cons and potential risks associated with the return to work for the individual. This should include discussions about how to assist the working individual to comply with the current public health orders and applicable COVID Safe Practices at work and once returning home. The conversation on pros, cons and potential risks should be documented in IDT minutes and used to justify the informed choice related to employment.

Individuals who make an informed choice to return to work should ensure, at minimum, that the following orders are followed by the business they are returning to:


Individuals who are working are also eligible to be tested. Testing information can be found at: [https://cv.nmhealth.org/public/](https://cv.nmhealth.org/public/)

Individuals who make an informed choice not to return to work but are still interested in work are encouraged to begin the referral process with the New Mexico Division of Vocational Rehabilitation to support the return to work process. [http://www.dvr.state.nm.us/](http://www.dvr.state.nm.us/)

The Community Inclusion Team is also available as a resource related to DDW Community Integrated Employment:

- Casey Stone-Romero, DDSD Community Inclusion Manager, 505-467-9272 or Casey.Stone-Romero@state.nm.us
- Casilda Gallegos, DDSD Supported Employment Lead, 505-795-2821 or Casilda.Gallegos@state.nm.us
- DDSD Regional Office Community Inclusion Coordinators, [https://www.nmhealth.org/location/ddsd/](https://www.nmhealth.org/location/ddsd/)