

**DD Waiver Revisions to Outside Review for Assistive Technology  
4.21.2020**

1. AT revisions due to COVID are given a blanket approval to waive the 30-day projected start date. Submissions can be made with start date up to one (1) day greater than date of submission without being considered late. I.e.

| Revisions after first submittal date |      | Date revised if after orig | Purpose of Revision | Svc-provider dates if other than 7/20/19 - 7/19/20 |         |
|--------------------------------------|------|----------------------------|---------------------|--|---------|
| Revision date                        | Rev# |                            |                     | From   | To      |
| 4/22/2020                            | 4    | 4/22/20                    | Adding New Service  | 4/23/20  | 7/19/20 |

2. AT revisions due to COVID should ***not be submitted as Imminent.***
3. AT Revisions due to COVID should ***not be submitted as a retroactive request*** unless also meeting current criteria for a retroactive revision request.
4. AT revisions due to COVID must be documented on the current Budget Based AT Fund application and on the OR coversheet.
  - a. The Budget Based AT Fund Application form must be completed per the current process by the requesting clinician and submitted to the Case Manager.  
*\*Ensure the Therapist has signed the application.*
  - b. The requested **amount must include the 10% processing fee** and may not exceed a total of \$500.00.
  - c. The amount on the budget worksheet **must match** the amount on the Budget Based AT fund Application. in order to reduce RFI's from the OR.
  - d. In addition to the current required clinical criteria, the requestor must indicate the rationale for using this particular device for telehealth sessions related to the COVID-19 crisis.
  - e. The requestor must put the words "COVID 19 related request" on the Budget Based AT Fund application.
  - f. The Case Manager must put "COVID 19 related request" on the OR Cover Sheet.