COVID-19 Reporting Options in Therap

This document provides guidance to provides on how to enter incidents related to COVID-19 into Therap.

Providers are being asked to report on the following items related to COVID-19:

1. Individuals with positive test results for COVID-19

2. Individuals with suspected COVID-19 without positive test results

3. Individuals whose service provision will be altered due to the impact of COVID-19 (for example, a consumer who is under quarantine due to recent travel or possible exposure), and

4. Any incident that is currently reportable as a GER but is COVID-19 related (Relocation, ER visit, Hospitalization, Urgent Care, etc.).

Entry Guidance: Providers must complete the following sections of the GER with detailed information: profile information, event information, other event information, general information, notification, actions taken or planned and the review follow up comments section. Please attach any pertinent external documents such as discharge summary, medical consultation form, etc.

Providers must continue to enter and approve GERs within 2 business days.

Event	Description	Entry Requirement	Notification Level
Positive COVID-19	Individual tested positive for COVID-19	Event: Other Event Type: Communicable Disease Sub-Type: COVID-19 For all incidents related to the COVID-19 outbreak, enter this Communicable Disease Event to flag it as a COVID-19 related event. For an individual who tested positive, you may be adding events for ER visit, hospitalization, or relocation, as examples, if those actions were taken. If individual moves from a suspected case to a confirmed case, when you enter the confirmed case, please write "Suspected case confirmed" in the Plan of Future Corrective Action field, leaving the rest of the field blank (you can enter your Plan of Future Corrective Action details under Corrective Action Taken in this case - just make a note.) This will allow tracking cases that have been confirmed and avoid double-counting.	High
Suspected case of COVID-19	Individual has a suspected case of COVID-19	Event: Other Event Type: Communicable Disease Sub-Type: COVID-19 Individuals who have suspected cases of COVID-19 should be entered as Medium Notification Level incidents. For all incidents related to the COVID-19 outbreak, please enter this Communicable Disease Event to flag it as COVID-19 related. For an individual who has a suspected case, events may be added for ER visit, hospitalization, or relocation, if any of those actions were taken.	Moderate

Individual has a change in service provision due to COVID-19	Individual has a change in service provision due to COVID-19	Event: Other Event Type: Communicable Disease Sub-Type: COVID-19 Individuals who have a change in service provision due to COVID-19 should be entered as Low Notification Level incidents. For all incidents related to the COVID-19 outbreak, enter this Communicable Disease Event to flag it as COVID-19 related. For an individual who had a change of service provision, you may be adding events like relocation, if those actions were taken. If no reportable events happen as a result of the change in service provision, you can just enter the Communicable Disease, Low Notification level incident and describe the change in the incident.	Low

Effective 3/18/2020