

Date: February 14, 2022

DDSD-DDW Numbered Memo 2022-03
DDSD-SW Numbered Memo 2022-02
DDSD-MFW Numbered Memo 2022-01
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To: All DD Waiver Providers, Supports Waiver Providers and Case Management Agencies

From: Jason Cornwell, Director
Developmental Disabilities Supports Division



Subject: DDW Standards Chapter 22.4: Annual Reports; Supports Waiver Standards Chapter 15.1.2.3 Annual Reports; MFW Waiver Standards Section IIIA

DDW, Supports Waiver and Case Management Providers

The purpose of this memo is to inform you that the deadline for the 2021 Annual Report has been extended with a new date of April 1, 2022. Providers and the people receiving services have experienced health and staffing challenges due to COVID-19. We hope this provides relief to the system.

As a reminder the links below are required to be used when submitting annual reports:

Supports Waiver Annual Report Version (includes Community Support Coordinator Agencies):

<https://app.smartsheet.com/b/form/e61663cc1fea404c98b6076d10110b0a>

Case Management Annual Report Version:

<https://app.smartsheet.com/b/form/310a2451586c404095c39490d6075e01>

DDW Provider Annual Report Version:

<https://app.smartsheet.com/b/form/16286cd1c85c40e5b775786bc0a5e8d0>

Therapy, BSC and Medically Fragile Waiver Providers

All Therapy, BSC and Medically Fragile Waiver providers will also receive the March 15, 2022 annual report extension date. Please follow your normal process for submitting annual reports.

If you have any questions, please contact Chris Futey at (505) 216-8691 or Christopher.futey@state.nm.us.