

December 15, 2020

**To All DDW Support Providers (Nursing)**

Nursing Orientation training has been updated to reflect the current Standards. This update included a name change for nursing orientation training. The new name is “Introduction to Intellectual and Developmental Disability (IDD) Nursing in The New Mexico DD Waiver Training.” This training was approved for 5.5 CEs and is available now.

The format of this training remains the same. The training is done in two parts; the first part is online, and the second is done face-to-face/video conference with your Regional Nurse. There are a test and evaluation that must be completed. The test will be completed after the online portion and the evaluation after the face-to-face/video conference. The Regional Nurse will share an URL, via email, after your meeting with them. This URL will contain the evaluation for the entire training to be completed before the Regional Nurse will send/give you your CE certificate.

Nurses who previously completed the Nurse Orientation training may choose to complete this training and be awarded the CEs. You must complete the entire training to be eligible for the CEs. This training is only required for nurses new to the DDW and must be completed within the first 90 calendar days of hire or assignment to this service but is available to all.

**The criteria that must be completed to receive the CEs are:**

1. complete the online training. Please use the following link to access the online training <http://www.cdd.unm.edu/other-disability-programs/disability-health-policy/ddsd-courses/index.html>
2. contact your DDS Regional Office Nurse to make an appointment to complete the face-to-face/video conference training.
3. Must sign-in for each activity (face-to-face/videoconference) or be marked present.
4. Must pass the post-test with a score of 80% or better and return demonstration of the EHR (Therap).
5. Must complete and submit an evaluation after completing the face-to-face/videoconference activity to receive a Certificate of Completion.

For any questions please contact your Regional Nurse or Clinical Services.