

Date: 4/23/2020

DDSD COVID-19 Response Memo #13

From: Jason Cornwell, Acting DOH Deputy Secretary  
To: All DDSD Waiver Providers and Stakeholders:



As we grapple with the COVID-19 pandemic, I would like to continue to communicate the most recent response plans that impact recipients of the DD Waiver, Mi Via Waiver, and Medically Fragile Waiver and Stakeholders:

1. Resource Website: <https://nmhealth.org/about/ddsd/diro/ddcv/>
2. Should I be Tested? <https://cv.nmhealth.org/should-i-get-tested/>
3. Test Portal: <https://cvresults.nmhealth.org/>
4. HSD Portal Page: <https://nmmedicaid.portal.conduent.com/static/covid.htm>
5. New Mexico Healthcare Worker and First Responder Support Line **1-855-507-5509**
6. DDSD would like to acknowledge and recognize Mr. Elijo Velasquez and Mr. Chase Painter, both gentlemen work as Direct Support Professionals for ARCA in Albuquerque, New Mexico. **Mr. Velasquez has been named the 2020 National Direct Support Professional of the Year and Mr. Painter has been named the 2020 New Mexico Direct Support Professional of the Year by ANCOR (American Network of Community Options and Resources). Congratulations go out to Mr. Velasquez and Mr. Painter on this outstanding achievement, this is truly a great honor for both men.** To read more about Mr. Velasquez and his outstanding achievement, please visit the following website: <https://www.ancor.org/newsroom/news/eligio-velasquez-named-2020-direct-support-professional-year> To read more about Mr. Painter and his exceptional accomplishment, please visit the following website: <https://online.flippingbook.com/view/284858/60/>
7. **Important Reminder to all Providers:** On March 13, 2020; DDSD Director Jason Cornwell directed all Providers to re-examine the required Emergency Evacuation and Relocation Service Standard and “*add planning for Infectious Disease.*” Director Cornwell instructed all Providers to submit these plans to their respective Regional Offices. **DDSD is reminding all Providers to review each of their plans and to revise each plan as necessary. It is critical to the health and safety of each individual we serve that every Provider implement their Infectious Disease or COVID-19 plan during this pandemic. DDSD is asking that all agencies follow the guidance issued by DDSD through various documents and resource links, and to share this information with your frontline Direct Support Professionals and Nurses. Most importantly, Providers should immediately contact their respective Regional Office if the agency is experiencing or anticipating a DSP or Nursing shortage that could place the health and safety of individuals at risk.**

8. **Ordering Personal Protective Equipment (PPE):** All Agencies can now order Personal Protective Equipment directly from the New Mexico Department of Homeland Security and Emergency Management. To order directly from Homeland Security-Emergency Management, agencies must complete the attached Resource Request form (Form 213) and then submit the form directly to the County Emergency Manager via email. Attached is a blank Resource Request 213 form, as well as a completed 213 form to use as an example. The example form has yellow highlighted areas within the form, the yellow highlighted areas are the only sections that must be completed. Also, attached to this memo, is a list of the statewide County Emergency Managers with their contact information. If you have questions completing the 213 form, please contact your respective Regional Director.
9. DDSD is re-issuing the memo titled "Funding for Staffing of State General Fund (SGF) and DD Waiver Participants During Hospital or Nursing Home Admissions During COVID-19." For additional information on how to request funding and support, please contact your local DDSD Bureau of Behavioral Support Specialist (contact information is located with the attached memo).
10. Mi Via Waiver billing clarification related to the Mi Via Waiver Guidance memo for Community Direct Support, Customized Community Group Support, and Employment Support services issued with DDSD Response COVID-19 Memo #12. For those Mi Via Waiver services included in Appendix K (CDS, CCGS, and ES) that have been authorized to be provided in the individual's home or virtually through telehealth, the following must occur when billing: If you have vendor services; are billing with an invoice and Payment Request Form (PRF), it must state on the forms that the service was provided at home, virtually, or one on one. To avoid having to re-submit claims, this information must be listed next to the service code on the PRF. For example: Customized Community Supports Group code S5100 must include language that reads "In-Home." Example #2: Occupational Therapy code GO152 must include language that reads "Virtually" or "Telehealth."
11. Attached is a memo providing guidance to State General Fund providers on billing during the COVID-19 pandemic. If you have questions regarding this document, please contact Juanita Salas, Program Manager at [juanita.salas@state.nm.us](mailto:juanita.salas@state.nm.us)
12. Attached is a memo providing guidance on how to submit DD Waiver budget revisions to the OR (Outside Review) for Assistive Technology. If you have questions regarding this document, please contact Marie Velasco, DD Waiver Program Manager at [marie.velasco@state.nm.us](mailto:marie.velasco@state.nm.us)
13. Information from the Centers for Disease Control regarding Cleaning and Disinfectant Chemical Exposures and Temporal Associations with COVID. Additional information from the CDC on this subject matter can be found at [https://www.cdc.gov/mmwr/volumes/69/wr/mm6916e1.htm?s\\_cid=mm6916e1\\_e&deliveryName=USCDC\\_921-DM26275](https://www.cdc.gov/mmwr/volumes/69/wr/mm6916e1.htm?s_cid=mm6916e1_e&deliveryName=USCDC_921-DM26275)

Lastly, should stakeholders have specific questions, concerns, and/or scenarios, please contact your Regional Director. The COVID 19 situation is fluid and will evolve; additional guidance will be provided accordingly.