



MICHELLE LUJAN GRISHAM
Governor

DAVID R. SCRASE, M.D.
Acting Cabinet Secretary

New Mexico Health Service Corps Stipend Program

General Guidelines

Thank you for your interest in the New Mexico Health Service Corps (NMHSC) Stipend Program! The State of New Mexico wants to support your education efforts and needs your vital skills and service to overcome health care disparities across the state.

The NMHSC is now accepting applications and will close on **September 2, 2022**.

[Please read all information carefully before applying.](#)

An individual who receives a New Mexico Health Service Corps Commitment Stipend is required to provide two (2) years of service with monthly service hours reporting requirements, upon licensure, at an approved health clinic in a medically underserved area. **Defaulting on this agreement will result in a penalty as outlined in the NM Statute, 7.29.2 NMAC, of repayment of three (3) times the amount of the total stipend received, plus up to 18% interest per year.**

If you have a service commitment to a Federal agency, such as the National Health Service Corps, Indian Health Service, or other Federal program, you are not eligible for the NMHSC due to program provisions.

Application Components

All application components (A-F) must be included and submitted to our Office for consideration:

Email:

- A. The five-page application (typed and digitally signed in interactive PDF).
 - In the self-recommendation portion of the application, please explain why you want the stipend, and indicate your willingness and commitment to provide healthcare services in an underserved area of NM.
- B. A resume as a separate attachment (as a PDF or Word document).
- C. A copy of the letter of acceptance from your current program or residency.

Mail:

- D. Academic Transcripts.
 - Official transcripts from your current or immediate past school (if a MD or DO, you must provide a copy of degree)
 - An official copy of EMT-Basic/Intermediate Certification and college or advance training transcript, if applicable

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E. Reference Report Forms – three (3) are required.

F. W-9 Form.

- On page 1, under PART I, section 4: 1099 Reporting: Services provided to the State by vendor, please checkmark “Other” and type in “Educational Stipend”.
- Note: Submitting this form does not guarantee receiving a stipend. If awarded, the contracting process and distribution of funds can be done in a timely manner.

Each applicant will receive an acknowledgement letter via email from our Office confirming we have received your complete application packet (A-F). It will be reviewed for completeness, then forwarded to the NMHSC Advisory Committee who will score and rank the applications.

Selection Process

Applicants are scored and ranked by the NMHSC Advisory Committee members.

Each evaluator will rank each category 1 to 5 points. The points are averaged. An applicant must receive a *minimum* of 19 points to be considered for the stipend award; 30 points is the maximum that an applicant can receive.

Stipend recipients are chosen from among the top scoring applicants. The number of applicants chosen is determined by the amount of money appropriated by the State Legislature for the current fiscal year.

If awarded, applicants will be notified of acceptance and the contracting process will begin.

Note: Funds will be disbursed approximately ninety days after the contract is signed.

Deadline to Submit

For consideration, submit your application packet (A-F) **no later than 5:00 PM, Friday September 2, 2022**. **Late or incomplete applications will not be reviewed.**

For more information, please email the NMHSC Program Coordinator, Eleanor Dominguez at Eleanor.Dominguez@state.nm.us or call at (505) 288-1847.