**Min/Max Temperature Log for Refrigerator and Freezer (°F)**

**DAYS 1–15**  **NORTHWEST REGION**

**Monitor temperatures closely!**
1. Write your initials below in “Staff Initials,” and note the time in “Exact Time.”
2. Record the room temperature.
3. Record the min/max temps once **at the start of the workday**.
4. Put “X”es in the rows that corresponds to the temperatures.
5. If any out-of-range temp, see instructions to the right.
6. After each month has ended, **save each month’s log for 3 years.**

**Take action if temperatures are out of range!**
1. Label exposed vaccine “do not use,” and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by your state/local health department and/or the manufacturer(s).
2. Call: Gina Tafoya, Immunization Coordinator, 505-285-4601
3. Call the vaccine manufacturers noted on the **NM VFC Troubleshooting Record** to determine whether the vaccines are still viable.
4. Document the advice given, date and time, and case number on the Troubleshooting Record.

<table>
<thead>
<tr>
<th>Day of Month</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
<th>13</th>
<th>14</th>
<th>15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room Temp</td>
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<td>Staff Initials</td>
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<tr>
<td>Exact Time</td>
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<tr>
<td>Min/Max Temp</td>
<td>Min</td>
<td>Max</td>
<td>Min</td>
<td>Max</td>
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<td>(from prior day)</td>
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</tr>
</tbody>
</table>

**Danger! Refrigerator temperatures above 46°F are too warm!** Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!

<table>
<thead>
<tr>
<th>Temperature</th>
<th>46 °</th>
<th>45 °</th>
<th>44 °</th>
<th>43 °</th>
<th>42 °</th>
<th>41 °</th>
<th>40 °</th>
<th>39 °</th>
<th>38 °</th>
<th>37 °</th>
<th>36 °</th>
</tr>
</thead>
</table>

**Danger! Refrigerator temperatures below 36°F are too cold!** Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!

<table>
<thead>
<tr>
<th>Min/Max Temp</th>
<th>Min</th>
<th>Max</th>
<th>Min</th>
<th>Max</th>
<th>Min</th>
<th>Max</th>
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<th>Min</th>
<th>Max</th>
</tr>
</thead>
</table>

**Danger! Freezer temperatures above 6°F are too warm!** Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!

<table>
<thead>
<tr>
<th>Temperature</th>
<th>5 °</th>
<th>4 °</th>
<th>≤ 3 °</th>
</tr>
</thead>
</table>
Min/Max Temperature Log for Refrigerator and Freezer (F°)

DAYS 16 - 31 NORTWEST REGION

Monitor temperatures closely!
1. Write your initials below in “Staff Initials,” and note the time in “Exact Time.”
2. Record the room temperature.
3. Record the min/max temps once at the start of the workday.
4. Put “X”es in the rows that corresponds to the temperatures.
5. If any out-of-range temp, see instructions to the right.
6. After each month has ended, save each month’s log for 3 years.

<table>
<thead>
<tr>
<th>Day of Month</th>
<th>Room Temp</th>
<th>Staff Initials</th>
<th>Exact Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Min/Max Temp (from prior day)</td>
<td>Min</td>
<td>Max</td>
</tr>
<tr>
<td></td>
<td>Min</td>
<td>Max</td>
<td>Min</td>
</tr>
</tbody>
</table>

Danger! Refrigerator temperatures above 46°F are too warm! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!

- 46 °
- 45 °
- 44 °
- 43 °
- 42 °
- 41 °
- 40 °
- 39 °
- 38 °
- 37 °
- 36 °

Danger! Refrigerator temperatures below 36°F are too cold! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!

<table>
<thead>
<tr>
<th>Min/Max Temp (since previous reading)</th>
<th>Min</th>
<th>Max</th>
<th>Min</th>
<th>Max</th>
<th>Min</th>
<th>Max</th>
<th>Min</th>
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<th>Max</th>
</tr>
</thead>
</table>

Danger! Freezer temperatures above 6°F are too warm! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!

- 6 °
- 5 °
- 4 °
- ≤ 3 °

Take action if temperatures are out of range!
1. Label exposed vaccine “do not use,” and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by your state/local health department and/or the manufacturer(s).
2. Call: Gina Tafoya, Immunization Coordinator, 505-285-4601
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