



# Min/Max Temperature Log for Refrigerator and Freezer (F°)

Month/Year \_\_\_\_\_ VFC PIN # \_\_\_\_\_ Phone # \_\_\_\_\_

Site Name \_\_\_\_\_ Refrigerator \_\_\_\_\_ Freezer \_\_\_\_\_ Unit name \_\_\_\_\_

**Days 1-15**    **NORTHEAST REGION**

**Monitor temperatures a minimum of TWICE A DAY**

Record the room temperature each morning

A.M. Reading: Record Staff Initials in the first box

Record the min/max temps in Min/max boxes below yellow bar

Record the actual temperature from the data logger display in the am column below the blue bar by marking the temperature with an "X"

P.M. Reading: Record Staff Initials in the second box

Record the actual temperature from the data logger display in the pm column below the blue bar by marking the temperature with an "X"

**Take action if temperatures are out of range!**

If you have an out-of-range temp, immediately contact your Regional staff and complete a Troubleshooting Record (TSR) following the instructions on the TSR form:

Dawn Aldridge, RN, 505-476-2622 [dawn.aldridge@state.nm.us](mailto:dawn.aldridge@state.nm.us), Scarlett Swanson, 505-476-2643 [scarlettc.swanson@state.nm.us](mailto:scarlettc.swanson@state.nm.us), or Stephanie Salazar [stephaniea.salazar@state.nm.us](mailto:stephaniea.salazar@state.nm.us)

**DO NOT USE VACCINES UNTIL INSTRUCTED TO DO SO BY VFC STAFF**

Day of Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15													
Room Temp																												
Staff Initials																												
Exact time am																												
Exact time pm																												
Min max Temps	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
a.m.																												

**Danger! Refrigerator temperatures above 46°F are too warm! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!**

Actual temp	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm
46°																												
45°																												
44°																												
43°																												
42°																												
41°																												
40°																												
39°																												
38°																												
37°																												
36°																												

**Danger! Refrigerator temperatures below 36°F are too cold! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!**

Min max Temps	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
a.m.																												
Actual temp	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm
5°																												
4°																												
≤ 3°																												

**Danger! Freezer temperatures above 6°F are too warm! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!**



# Min/Max Temperature Log for Refrigerator and Freezer (F°)

Month/Year \_\_\_\_\_ VFC PIN # \_\_\_\_\_ Phone # \_\_\_\_\_

Site Name \_\_\_\_\_ Refrigerator \_\_\_\_\_ Freezer \_\_\_\_\_ Unit name \_\_\_\_\_

**Days 16 – 31**

**NORTHEAST REGION**

**Monitor temperatures a minimum of TWICE A DAY**

Record the room temperature each morning

A.M. Reading: Record Staff Initials in the first box  
 Record the min/max temps in Min/max boxes below yellow bar  
 Record the actual temperature from the data logger display in the am column below the blue bar by marking the temperature with an "X"

P.M. Reading: Record Staff Initials in the second box  
 Record the actual temperature from the data logger display in the pm column below the blue bar by marking the temperature with an "X"

**Take action if temperatures are out of range!**

If you have an out-of-range temp, immediately contact your Regional staff and complete a Troubleshooting Record (TSR) following the instructions on the TSR form:

1. Dawn Aldridge, RN, 505-476-2622 [dawn.aldridge@state.nm.us](mailto:dawn.aldridge@state.nm.us), Scarlett Swanson, 505-476-2643 [scarlettc.swanson@state.nm.us](mailto:scarlettc.swanson@state.nm.us), or Stephanie Salazar [stephaniea.salazar@state.nm.us](mailto:stephaniea.salazar@state.nm.us)

**DO NOT USE VACCINES UNTIL INSTRUCTED TO DO SO BY VFC STAFF**

Day of Month	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31														
Room Temp																														
Staff Initials																														
Exact time am																														
Exact time pm																														
Min max Temps	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
a.m.																														

**Danger! Refrigerator temperatures above 46°F are too warm! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!**

Actual temp	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm
46°																														
45°																														
44°																														
43°																														
42°																														
41°																														
40°																														
39°																														
38°																														
37°																														
36°																														

**Danger! Refrigerator temperatures below 36°F are too cold! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!**

Min max Temps	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
a.m.																														

**Danger! Freezer temperatures above 6°F are too warm! Record any out-of-range temps and room temps and call your Immunization Coordinator immediately!**

Actual temp	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm
5°																														
4°																														
≤ 3°																														